##### *(Please insert your own parish name here before copying for parish use)*

##### *Parishes of Hope*

*Celebrating, consolidating and securing the Mission of the Church in Doncaster Deanery; - an opportunity to deepen the faith of our Parish communities in changing times*

***“Gratitude for the past, enthusiasm for the present, hope for the future” (John Paul ll)***

##### *Sample Checklists for Liturgy*

N.B. Please check layout before photcopying

##### *Diocese of Hallam*

##### *Doncaster Deanery (St Charles Borromeo)*

***Dean: Rev Augustine O’Reilly V.F.***

*Our Lady of Sorrows & St Francis, Armthorpe; Blessed English Martyrs, Askern; Our Lady of Perpetual Help, Bentley; St Alban’s, Denaby Main; Our Lady of Mount Carmel Intake; Sacred Heart, Balby; St Paul’s, Cantley; St Peter in Chains, Doncaster: St Mary’s, Edlington; English Martyrs, Mexborough; St Joseph & St Nicholas, Moorends; Christ the King, Rossington; Our Lady of the Assumption, Stainforth; St Joseph & St Teresa, Woodlands.*

Sunday/Feast day …………………………………………………………………

Date / Time …………………………………………………………………

Theme …………………………………………………………………

Priest / Deacon / Lay Leader…………………………………………………………………………………

Preparing the Assembly (what needs to be done before worship?) ……………………

###### Introductory Rites

Gathering/Entrance hymn ………………………………………………………….

Penitential Rite ………………………………………………………………….

Gloria ………………………………………………………………………….

Liturgy of the Word

1st Reading ……………………………………. Reader ………………….

2nd Reading ……………………………………. Reader ………………….

Psalm ……………………………………. Cantor/Reader ………………….

Gospel Acclamation ………………………………………………………………….

Bidding Prayers Response ……………………. Reader ………………………….

###### Liturgy of the Eucharist

Offertory Procession …………………. ………………..….. ……………………..

Offertory Hymn ………………………………………………………………….

Holy Holy ………………………………………………………………….

Memorial Acclamation ………………………………………………………….

Great Amen ………………………………………………………………………….

[Lord’s Prayer] ………………………………………………………………….

Lamb of God ………………………………………………………………………….

Communion Song(s) ………………………………………………………………….

Eucharistic Ministers ………………………………………………………………….

###### Concluding Rites

Closing Song ………………………………………………………………………….

Welcomers ………………………………………………………………………….

Flowers etc. ………………………………………………………………………….

Servers ………………………………………………………………………….

Children’s Liturgy of the Word - Liturgy Planner

Children’s Liturgy of the Word is often confused with a “catechetical class” or a child minding operation. It should be a proper Liturgy. Here is a way of making sure that it remains an act of worship.

CHECKLIST FOR CHILDREN’S LITURGY OF THE WORD

CELEBRATION: ………………………………………………………………….

DATE: ………… TIME: ………… PLACE: ………… GROUP: ………………

President/Leader: ………………………………………………………………….

Reader(s): ………………………………………………………………………….

Others ………………………………………………………………………….

BEFORE THE CELEBRATION

Preparation of Space: Name ………………………………………………………….

Display: Name ………………………………………………………………….

Music as the community gathers: Name ………………………………………….

Theme of celebration and related focal point: ………………………………………….

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| INTRODUCTORY RITES |
| Gathering/Entrance Song …………………………………Introduction: ……………………………………………...[Penitential Rite] …………………………………….……[Glory to God] ……………………………………………Opening Prayer …………………………………………… | Person Responsible………………………..………………………...…………..…………….………..….……………………..………………. |
| LITURGY OF THE WORD |
| Reading(s) ………………………………………………...Psalm ……………………………………………………...Gospel Acclamation ………………………………………Gospel …………………………………………………….Homily/Reflection ………………………………………...Prayerful response (Intercessions) ………………………..Our Father ………………………………………………... | ………………………......………………………………………………...………………………...………………………...………………………...………………………... |
| CONCLUDING RITES |
| Blessing and dismissal …………………………………….Closing song ………………………………………………Leaving the celebration area ……………………………… | ………………………...………………………...………………………... |

LITURGY PLANNER FOR CHILDREN’S RECONCILIATION

(SACRAMENTAL)

CELEBRATION: ………………………………………………………………….

DATE: ………… TIME: ………… PLACE: ………… GROUP: ………………

President/Leader: ………………………………………………………………….

Reader(s): ………………………………………………………………………….

BEFORE THE CELEBRATION

Preparation of Space: Name ………………………………………………………….

Display: Name ………………………………………………………………….

Music as the community gathers: Name ………………………………………….

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| INTRODUCTORY RITES |
| Gathering/Entrance Song …………………………………Introduction: ……………………………………………...Opening Prayer …………………………………………… | Person Responsible………………………..………………………...…………..……………. |
| LITURGY OF THE WORD |
| Reading(s) ………………………………………………...Psalm ……………………………………………………...Gospel Acclamation ………………………………………Gospel …………………………………………………….Homily/Reflection/Examination ...………………………... | ………………………......………………………………………………...………………………...………………………... |
| LITURGY OF RECONCILIATION |
| Confessors ………………………………………………...Places for individual confession …………………………..During the time for Confession:Readings …………………………………………………..Songs ……………………………………………………...Activities ………………………………………………….Communal Act (prayer) of Penance ……………………… | ………………………..………………………..………………………..………………………..………………………..……………………….. |
| CONCLUDING RITES |
| Prayerful response (Intercessions) …….…………………..Our Father ………………………………………………...Blessing and dismissal …………………………………….Closing song ………………………………………………Leaving the celebration area ……………………………… | ………………………...………………………...………………………...………………………...………………………... |

LITURGY PLANNER FOR CHILDREN’S MASSES

CELEBRATION: ………………………………………………………………….

DATE: ………… TIME: ………… PLACE: ………… GROUP: ………………

President/Leader: ………………………………………………………………….

Reader(s): ………………………………………………………………………….

Eucharistic Minister(s) ………………………………………………………….

BEFORE THE CELEBRATION

Preparation of Space: Name ………………………………………………………….

Display: Name ………………………………………………………………….

Music as the community gathers: Name ………………………………………….

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| INTRODUCTORY RITES |
| Gathering/Entrance Song …………………………………Introduction: ……………………………………………...Penitential Rite ……………………………………………Glory to God ……………………………………………...Opening Prayer …………………………………………… | Person Responsible………………………..………………………...…………..…………….………………………...………………………... |
| LITURGY OF THE WORD |
| Reading(s) ………………………………………………...Psalm ……………………………………………………...Gospel Acclamation ………………………………………Gospel …………………………………………………….Homily/Reflection ………………………………………...Prayerful response (Intercessions) ……………………….. | ………………………......………………………………………………...………………………...………………………...………………………... |
| LITURGY OF THE EUCHARIST |
| Preparation of the gifts ……………………………………Procession ………………………………………………...Eucharistic Prayer ………………………………………...Eucharistic Acclamations:Holy Holy …………………………………………………Memorial Acclamation ……………………………………Great Amen ……………………………………………….Our Father ………………………………………………...Lamb of God/Breaking of Bread ………………………….Communion song(s) ……………………………………… | ………………………...………………………...………………………...………………………...………………………...………………………...………………………...………………………...………………………... |
| CONCLUDING RITES |
| Blessing and dismissal …………………………………….Closing song ………………………………………………Leaving the celebration area ……………………………… | ………………………...………………………...………………………... |